

# CCH Access™ Portal/CCH Client Access

## Welcome to CCH Access Portal/CCH Client Access 2015-2.1

This bulletin provides important information about the 2015-2.1 release of Portal and CCH Client Access. Please review this bulletin carefully. If you have any questions, contact Customer Support at 1-877-977-9739, Option 6. Additional information is available on CCH [Support Online](#).

## New in this Release

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### Resend Portal Email Notifications in the Standalone Version of Portal

Firm administrative users can now re-send Portal email notifications, which is useful when clients report that they did not receive an email notification. To use this feature, do the following:

1. After logging in to the Microsoft® Silverlight® Portal, select **Administration** in the navigation pane, and then select **Email Notifications** under Setup. For each notification event, there is an Email Queue that you can view by clicking the appropriate View hyperlink.
2. Select a portal by Portal Name or Email Address, or select the option to show email notifications for all portals. You can use Portal's grid filters to narrow down the results, if needed.
3. Click **Resend**.

#### Notes:

- ◆ You can also select multiple email notifications and send them all at the same time.
- ◆ Email notifications are only available to resend for up to 14 days.

### Resend Portal Email Notifications in Portal Integrated with CCH Access™ Document

Firm administrative users can now resend Portal email notifications, which is useful when clients report that they did not receive an email notification. To use this feature, do the following:

1. After logging in to Dashboard, click **Configuration** on the navigation pane, and then click Settings & Defaults under Portal.
2. Click **Email Queue**.
3. Select the email notification event.
4. Select a portal. If needed, you can search for a portal by the Client Sort Name or email address, or you can view all email notifications across all portals. You can use the grid filters to narrow down the search results, if needed.
5. Click **Resend**.

#### Notes:

- ◆ You can also select multiple email notifications and send them all at the same time.
- ◆ Email notifications are only available to resend for up to 14 days.

## Fixed in this Release

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### Error Received When Resetting a User's Password from the Simplified Portal User Interface

Previously, some users reported receiving a runtime error when attempting to reset their Portal passwords from the simplified user interface. With this release, users can now successfully reset their password.

### Timeout Error When Uploading Large Files to the Simplified Portal User Interface

Some users reported receiving a timeout error when attempting to upload very large files to Portal through the simplified user interface. Users can now upload files up to 2 GB in size to the Portal through the simplified user interface.